

**ATTACHMENT 3 - VENDOR ACH AUTHORIZATION FORM**

**Vendor Number**

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\_\_\_\_\_  
*Vendor Name*

( ) \_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*Fleet I.D.*

\_\_\_\_\_  
*Federal Tax I.D.*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*Zip Code*

**Account Specific for Deposits from Toyota Motor Sales**

**Financial Institution:**

\_\_\_\_\_  
*Name*

( ) \_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*Zip Code*

**Required: Checking Account Info:**

***Account Number***

***Routing Number (ABA)***

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*Please Identify the Purpose of this Application:*      *Add*

*Change*

**Optional : Please Attach a Voided Check**

I hereby authorize Toyota Motor Sales, U.S.A., Inc., on behalf of the applicable Toyota Entity; to take the actions indicated below:

I authorize Toyota Motor Sales, U.S.A., Inc., ("TMS"), on behalf of the applicable Toyota Entity to deposit payments into the above-designated account via ACH electronic funds transfer. This authorization will remain in effect until thirty (30) days after TMS Accounts Payable receives written authorization of a change or cancellation. Should an incorrect amount be deposited to this bank account in error, I authorize TMS, on behalf of the applicable Toyota Entity, to have the money withdrawn from the account and a new amount issued in its place. Should such a withdrawal from the account not be possible, I will promptly reimburse TMS, on behalf of the applicable Toyota Entity, for any such overpayment. Further, I will object to any misstatements in the Statement of Electronic Funds Transferred within 30 days of the receipt of such statement. I understand that authorizing TMS to take these actions does not change the Toyota Entity responsible for payment of an invoice and, in the event of the nonpayment of any invoice, I shall only have rights against the Toyota Entity to whom the invoice is addressed.

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*